

Point Phillips Rod and Gun Club

March 21, 2017

8:00 pm

General Meeting Minutes

Agenda

1. Call to Order
2. Sergeant at Arms
3. Pledge of Allegiance
4. Roll Call of Officers
5. Reading of Minutes
6. Financial Secretary's Report
7. Treasure's Report
8. Admission of New Officers
9. Fish and Game Report
10. Unfinished Business
11. New Business
12. Good of Association

Roll Call of Officers: X (Present) AB (Absent)

President	J.J. Trumpey	X	Recording Secretary	Elizabeth Buenzli	X
1 st Vice President	Tim Danner	X	Trustee	Bob Heimbach	X
2 nd Vice President	Chris Custer	AB	Trustee	Roy Knipe	X
Treasurer	Michelle Wagner	X	Trustee	Frank Kirka	X
Financial Secretary	Steve Buenzli	X			

Prior Meeting Minutes Ready by: Liz Buenzli. Motion to Accept: Dennis Second: Becky

Financial Secretary Report: Read by Steve Buenzli. Motion to Accept: Dennis Second: Becky

Treasurer's Report: Read by Michelle Wagner. Motion to accept: Nicole, Second: Jeff

- Wink how many CDs are left \$148,000 but unsure of the number of CDs, believed to be 4
- What's the procedure for bill procedure – when a bill comes in JJ picks up the mail opens it ups, looks at it, writes on the top of the bill to pay it, then it goes either on the desk or in the box, it then goes to the treasurer to pay for it. Michelle uses checks that are signed if available to pay the bill.
- Concerns about Michelle not being to the checkbook. Jeff would make a motion to look at the paperwork through Brown and Brown because the treasurer should be on our checkbook. Jeff reviewed the policy but still feels that Michelle should be on the checkbook.

Admission of New Member: Read by Steve Buenzli. Motion to Accept: Rich, Second: Andy

Yea: X Nay:

Committee Report

- Audit Committee: as requested by the members, an internal audit was done over three weekend days. January 2016 to Dec 2016, checks receipts deposits making sure ledgers balanced to bank statement and not accountant. 6 months that balanced and 6 months that didn't balance. Had to do with deposits and credits showing up in next month. Also found an outstanding check. November and December ledgers were balance and match the accountants and the bank. Concerns because all receipts should match checks written. Some checks were written with a few cents off because of personal and club items being on the same receipt. Check recipient should not be a signer on the check; therefore we need more signers on the checks. Recommend that the treasurer should follow bank and not accountant when reconciling. When making deposits, everything should be itemized as it shows on bank statements. Deposits should not be left with teller or dropped; person who is taking deposit should stay to ensure its logged and corrected accurately. All receipts should be for club purchases only, no personal items. Not only should we audit the ledger but we should audit the small games every quarter. Will plan another audit in April. Nicole, Sterling, Cliff, Joe, Warner and Pete formed the committee.
- BOARD THANKS THE AUDIT CREW FOR INVESTING TIME – IT IS APPRECIATED
- Quoits – going well
- Pool League – going well, about 10 shooting (Brittany wants to know if we can run another pool league)
- Breakfast – 164
- Poker Run – committee meeting had, same deal as last year. Repo and Boathouse confirmed. Andy need several hundred posters to get them posted for donations and advertisements. Next meeting is April 5th.
- Trap – no representatives
- Fish and Game – minutes read by Tim
- Block Shoot Feb 24th, went well. 22 shoot turnout was not as good, but snow came through and deterred people. Next Block Shoot is March 31st, 22 Shoot is April 14th
- Meeting for inner club pentathalon this Sunday.
- Federation Report – read by Tim.
- Activity Committee – Easter Party coming up on Easter 9th. Will be prepping and decorating at noon on 8th. Easter Sunday club opening at 6 pm. May 6th crockpot May 21st, in house pool tournament. May 20th, family triathlon day. Pig Roast in June.

Old Business

- We did get a pick up truck, Ellis found it. Cost was \$1200.00
- By Laws – need to get copy of By Laws that can be edited so that we can update.

- Do all board members have keys – nope, Roy and Chris do not.
- Parking lot seals – will get the whole thing sealed this summer
- Working on email distribution, Facebook is verified and up and running, Website is being updated consistently.
- Lawsuit update – working setting up meeting for bartenders and whoever else was signed in on that day to see what anyone remembers.
- Camera's on lock down – Marge would like to know why and if there is legal documentation. JJ says Tim has access, will be giving Frank access. Documentation is available for any club member to see.
- Old recorder system will go out in vestibule to cover blind spot to follow up on Dave's request from last week.

New Business

- Who is doing background checks on new members? JJ – probably no one. What are the criteria for prohibiting members? We don't have formal criteria. We are leaving out NY and NJ members because we only run checks on PA people. Some want copies of driver's license but some do not.
- Tap system is running at about 45 degrees
- Wink needs a buffer machine for the floor – he wants one purchased. \$1000 max for purchase. Dave makes a motion to get a new one, second by Kimmy. Approved. Wink is in charge of finding a buffer.
- Can we move the monthly meeting to 7:00 pm, but it has to be a bylaw change.
- Do we have a dress code for the bartenders. There is a dress code in front of the board for approval, can we expect it at the next meeting.
- Position of 2nd Vice president – should it be up for the membership to vote on. No it will be voted on in the next general election

Miscellaneous Notes

Rolled Number: 2310 Karen Peterson – not present

Ticket Number: 451327 Sterling Laubauch

Adjournment: Motion to accept: Wink Second: Joe

Meeting Adjourned: 10:04 pm

Minutes Recorded by Elizabeth Buenzli